

From [ICO Casework](#)  
To [support@geoplance.co.uk](mailto:support@geoplance.co.uk)  
Cc --  
Subject **ICO Case Reference: IC-65493-V3W4**  
Display Name **ICO to PA, case accepted**

Date Sent 11/11/2020 10:41

11 November 2020

**Case Reference: IC-65493-V3W4**

Dear Sir or Madam

**Freedom of Information Act 2000 (FOIA)**

**Complaint from Dr Robert J Whittaker**

**Your reference: Not known, but information request located at**

**[https://www.whatdotheyknow.com/request/lists\\_of\\_historic\\_and\\_parent\\_upr?unfold=1#incoming-1610533](https://www.whatdotheyknow.com/request/lists_of_historic_and_parent_upr?unfold=1#incoming-1610533)**

The Information Commissioner has received a complaint from the above named individual about your handling of this request.

We have carried out an initial assessment of this case and consider it eligible for formal consideration under section 50 of the FOIA.

Please note, although we have assessed this complaint as eligible no specific decision has yet been made as to its merits.

We will contact you in due course when this case is allocated to a case officer who will then provide you with further details of the complaint.

**Action**

The Commissioner will provide a public authority with one opportunity to justify its position. Once a case officer is assigned, you will be given a maximum of 20 working days to provide any withheld information and supporting submissions to the Commissioner.

Although no information needs to be provided to the ICO before then, the Commissioner expects the public authority to have used the time since receiving this correspondence to have thoroughly reviewed its handling of the request and to ensure that it is fully prepared and ready to provide its final, detailed submissions to the Commissioner. The public authority should already be clear and confident in its position, including any public interest arguments, and to have asked for opinions from interested third parties, if relevant. The public authority has already had two previous opportunities to do so when responding to the complainant.

Should the public authority consider, after reviewing its previous responses, that it is now appropriate to release some/all of the information previously withheld or that you hold information that you are now able to disclose, please provide the information to the complainant without delay and notify the ICO that you have done so.

## **The information you provide**

As the regulator of information rights legislation we need to be transparent and accountable in our own work. The ICO is a public authority and data controller and we regularly receive requests for information such as copies of casework correspondence.

Although we want to disclose as much information as we can, there will be occasions when disclosure is not appropriate. Maintaining the confidence and trust of those who correspond with the Commissioner is important and therefore we need you to indicate whether any of the information you provide is confidential and should not be disclosed. This is not a matter of preference and needs to be supported by clear arguments for non-disclosure.

Should you reply to this email, please be aware that whilst submitted emails are monitored, we will not be able to address any detailed enquiries relating to the case until it has been allocated to a case officer for investigation. For more general enquiries, please call our helpline on 0303 123 1113.

Yours sincerely,

Daniel Perry  
Senior Case Officer  
Information Commissioner's Office

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

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From **ICO Casework**  
To **support@geoplance.co.uk**  
Cc --  
Subject **Your email to the ICO - Case Reference IC-65493-V3W4**  
Display Name **ICO to PA, ack**

Date Sent **12/11/2020 16:57**

12 November 2020

Case Reference: IC-65493-V3W4

Dear [redacted name]

Thank you for your acknowledgement of 12 November 2020.

I understand that cases are potentially taking up to 3-4 months to be allocated. If you do wish to consider the authority's position in advance of this (whilst matters are fresh), the submissions that we request for sections 21 and 43 are outlined here: [https://ico.org.uk/media/for-organisations/documents/1247/key\\_questions\\_for\\_public\\_authorities\\_foi\\_v2.pdf](https://ico.org.uk/media/for-organisations/documents/1247/key_questions_for_public_authorities_foi_v2.pdf)

We also recommend ensuring that the withheld information is collated in advance, and labelled with the relevant exemptions.

I hope this is helpful.

Yours sincerely,

Daniel Perry  
Senior Case Officer  
Information Commissioner's Office

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

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